DelAtlantic Conservation District
Minutes

August 17, 2026

MEETING CALLED TO ORDER AND PUBLIC NOTICE ANNOUNCEMENT

Michael Rigolizzo called the meeting to order at 6:16 p.m.

FLAG SALUTE

Michael Rigolizzo led the salute to the flag of the United States of America.

ROLL CALL & DETERMINATION OF QUORUM

Supervisors: Michael Rigolizzo, Joseph Lomax, Cormac Morrissey, Valarie Brown

Absent: Richard Dovey

Staff: Michael Kent

NRCS: Michelle Pedano

Others: Bob Fenton

MINUTES

A. Minutes of July 27, 2026 Meeting
After Board review a motion was made by Valerie Brown and seconded by Joseph Lomax to accept minutes from the July 27, 2026 meeting. The motion passed unanimously.

B. Executive Session Minutes – None

FINANCES

A. Treasurers Reports

1. **District Financials – July 2026**
   After Board review and discussion, a motion was made by Valerie Brown and seconded by Joseph Lomax to approve the District's July 2026 treasurer's report, balance sheet, and expenses in the amount of $192,798.07. The motion passed unanimously.

2. **PMC Financials – July 2026**
   After reviewing the PMC monthly expense report for July 2026, a motion was made by Joseph Lomax and seconded by Valerie Brown to approve treasurer's report, balance sheet, and account balance of $25,464.25. The motion passed unanimously.

NEW BUSINESS

A. Soil Erosion and Sediment Control Plans

1. July 2026 Certifications

A motion was made by Joseph Lomax and seconded by Valerie Brown approving all Plan Certifications listed on the July 2026 Application Report. Joseph Lomax recused from applications 26-0383 and 26-0417. Cormac Morrissey recused from applications 26-0248, 26-0369, and 26-0410. The motion passed.

2. July 2026 Re-Certifications

A motion was made by Valerie Brown and seconded by Joseph Lomax approving all Plan Re-Certifications listed on the July 2026 Application Report.

3. 251 Updates

Updated the board on notable projects throughout the district.

B. NRCS Conferences

A motion was made by Joseph Lomax and seconded by Valerie Brown to approve District support for one(1) USDA NRCS Plant Materials Center staff member to attend the American Shore and Beach Preservation Association and pay the associated registration fee of $375.00 from the PMC account. The motion passed unanimously.

CORRESPONDENCE:

None

OLD BUSINESS:

A. Grants/Agreements

1. RCPP

A motion was made by Cormac Morrissey and seconded by Joseph Lomax to support the district partnering with the NJ Water Supply Authority for an RCPP grant. The motion passed unanimously.

2. Grant Updates

-Updated the Board on current grants and agreements

B. Meetings & Conferences

-Updated the Board on previously attended and upcoming meetings and conferences.

C. District Apparel

-Discussed options for new District apparel for staff and Board.

***D.* FY-2026 Audit**

-Updated the Board on the status of the FY-26 audit.

E. Mission Coin

-Updated the Board on the status of the Mission Coin for the District

PROGRAM & PARTNER UPDATES:

A. USDA-NRCS

1. Farmland Program – NONE

-Michelle Pedano updated the Board on NRCS activities.

B. Agricultural Update

-Distributed and commented on monthly agriculture activity report.

C. Education

-Distributed and commented on monthly activity report.

D. Forestry Update

-Distributed and commented on monthly forestry activity report.

E. Coastal Zone Soil Survey

-Updated the Board on status of the project.

COMMENTS

A. Supervisors

Valerie Brown

- Commented on the need for new District signs on Routes 206 and 47.
- Commented on the District's involvement with Sustainable NJ.

Cormac Morrissey

- Asked for an update regarding the District obtaining a drone and drone certification.
- Thanked Valerie Brown for tour of her facility at the last District meeting.
- Inquired about different ways the District could interact with the community.

Joseph Lomax

- Updated the Board on the upcoming NACD NE Regional meeting.
- Suggested we start looking at the NACD National meeting.

Michael Rigolizzo

- Had recent conversation with local woodland owners that may be interested in working with the District.

EXECUTIVE SESSION

A motion was made by Joseph Lomax and seconded by Valerie Brown to go into executive session at 8:13 p.m.

A motion was made by Joseph Lomax and seconded by Valerie Brown to end the executive session at 8:24 p.m.

ACTION ON ITEMS FROM EXECUTIVE SESSION

A motion was made by Joseph Lomax and seconded by Valerie Brown to advertise for a Certified Conservation Planner. The motion passed unanimously.

A motion was made by Joseph Lomax and seconded by Valerie Brown to reimburse Tyler Savage for his submittal of tuition reimbursement for SAF accreditation. The motion passed unanimously.

ADJOURNMENT

A motion was made by Valerie Brown and seconded by Joseph Lomax to adjourn the meeting at 8:34 p.m. The next meeting will be held on Monday, September 14, 2026, at 4:00 p.m. at the District Office, Berlin, NJ

Michael Kent,
District Manager

Executive Session Meeting Minutes
Cape Atlantic Conservation District
August 17, 2026

Motion to go into executive session was made by Joseph Lomax and seconded by Valerie Brown at 8:13 pm The motion passed unanimously.

Attendees:

District Supervisors: Joseph Lomax, Michael Rigolizzo, Valerie Brown, and Cormac Morrissey

District Staff: Michael Kent

Tuition Reimbursement:

- Discussion was had about the tuition reimbursement agreement the District has with Tyler Savage

Personnel:

- Discussion was had about the need for additional staffing for the District's agricultural program

A motion was made by Cormac Morrissey and seconded by Richard Dovey to end the executive session at 8:24 pm and return to the regular meeting. The motion passed unanimously.

Submitted by Michael Kent